

India L. Foster

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Education

Prairie View A&M University, Prairie View, TX; Bachelor of Arts, Communications – Minor in Marketing

Experience

Board Operator, 106.1 KISS FM, Dallas, TX July 2017 – Decemeber 2017

- Operated control board for studios and programming using NexGen
- Regulated program timing, operated syndicated programming, monitored tech quality and accuracy
- Processed time-out programming for accurate playback

Editor-in-Chief, The Panther Newspaper, Prairie View, TX August 2015 – May 2017

- Created the editorial outline and design layout for each issue of the weekly publication
- Reviewed all articles and photographs, provided suggestions about any changes to make before release
- Covered breaking news, monitored social media, created sources to stay in the know of campus happenings

Radio Personality, PVUKNO Radio 91.3 FM, Prairie View, TX January 2014– May 2017

- Hosted radio show, presented music, news from the entertainment world and university
- Interviewed guests and moderated discussions on show
- Operated control board for broadcasting using Scott Studios and TuneIn App

Entertainment Producer, TheDowntownTea.com May 2014 – Present

- Created WordPress blog covering entertainment, lifestyle, college related topics
- Produces content on YouTube displaying the college experience and serves as a virtual mentor
- Manages, writes, and produces all content on the blog, YouTube channel, and social media

Other Work Experience

- NAB Education Foundation Media Sales Institute June 2017
- PVAMU Office of Communications Intern August 2016 –May 2017
- Programming Intern, 104.1 KRBE, Houston, TX August 2016–December 2016
- News Intern, KPRC, Houston, TX June 2016 –August 2016
- Lifestyle Editor, The Panther Newspaper January 2014 –August 2015

Skills

- Highly skilled in Microsoft Office, WordPress blogging, Facebook, Twitter, Instagram, and YouTube
- Extensive experience in Adobe Photoshop, InDesign, Final Cut Pro, Vox Pro, NexGen, and Scott Studios
- Strong knowledge of pop culture, latest trends in music and entertainment
- Passionate for all things digital: web, mobile apps, social media, and streaming content