

**India L. Foster**

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**Education**

**Prairie View A&M University**, Prairie View, TX; Bachelor of Arts, Communications, Marketing

**Experience**

**Promotions Assitant, Radio One Baltimore**, Baltimore, MD March 2018 – Current

- Liaison for the promotions department and stations assigned during events, remotes and station appearances while also
- Manage social media accounts during events to increase engagement and awareness for community
- Assist and coordinate with the Marketing & Promotions Directors with setting up and delivering prizes to listeners using PromoSuite
- Set up and represent various radio stations at on-site appearances, and at various locations and events

**Live Events Operator, Verizon**, Sterling, VA February 2018 – June 2018

- Launched and operated a customized event management application
- Began, ended, and inserted commercial breaks into live programming for ESPN Watch App
- Clearly communicated all activities with the source venue control room

**Board Operator, iHeartMedia 106.1 KISS FM**, Dallas, TX July 2017 – Decemeber 2017

- Operated control board for studios and programming using NexGen
- Regulated program timing, operated syndicated programming, monitored tech quality and accuracy
- Processed time-out programming for accurate playback

**Editor-in-Chief, The Panther Newspaper**, Prairie View, TX August 2015 – May 2017

- Created the editorial outline and design layout for each issue of the weekly publication
- Reviewed all articles and photographs, provided suggestions about any changes to make before release
- Covered breaking news, monitored social media, created sources to stay in the know of campus happenings

**Other Work Experience**

- NAB Education Foundation Media Sales Institute June 2017
- PVAMU Office of Communications Intern August 2016 –May 2017
- Programming Intern, 104.1 KRBE, Houston,TX August 2016–December 2016
- News Intern, KPRC, Houston, TX June 2016 –August 2016
- Radio Personality, 91.3 PVUKNO Radio, Prairie View, TX January 2014- May 2017
- Lifestyle Editor, The Panther Newspaper January 2014 –August 2015

**Skills**

- Highly skilled in Microsoft Office, WordPress blogging, Facebook, Twitter, and Instagram
- Extensive experience in Adobe Photoshop, InDesign, Final Cut Pro, Vox Pro, and Scott Studios
- Strong knowledge of pop culture, latest trends in music and entertainment
- Passionate for all things digital: web, mobile apps, social media, and streaming content